

MOKENA COMMUNITY PARK DISTRICT
APPLICATION FOR PICNIC GROVE/PAVILION USE PERMIT

PLEASE PROVIDE THE FOLLOWING INFORMATION 30 DAYS PRIOR TO REQUESTED DATE

ORGANIZATION NAME _____ TODAY'S DATE _____

ORGANIZATION ADDRESS _____ PHONE _____

NAME OF APPLICANT _____ PHONE _____

ADDRESS _____ DATE REQ. _____

PARK REQUESTED _____ HOURS REQ. _____

TYPE OF USE _____

PAVILION and PICNIC GROVE – MAIN PARK

RESIDENT GROUPS: \$100.00 plus \$100.00 security deposit*
 OUT OF DISTRICT GROUPS: \$200.00 plus \$200.00 security deposit*

PAVILION – WILLOWVIEW PARK

RESIDENT GROUPS: \$75.00 plus \$100.00 security deposit*
 OUT OF DISTRICT GROUPS: \$150.00 plus \$150.00 security deposit*

ALL OTHER PARKS

RESIDENT GROUPS ONLY \$100.00 security deposit*

* Upon final inspection by Park Maintenance staff, deposit will be returned providing area is left clean and without damage.

Hold Harmless Agreement (Appendix C) to be submitted with Application.

Refund policy:

- Request must be made in writing.
- Full refund minus \$25 processing fee issued if made more than 7 days prior to reservation.
- Less than 7 days, no refund of deposit will be issued.
- No refunds for picnics cancelled due to inclement weather.

In making this application, we do hereby agree to abide by the rules governing Park in use, hours of use, and all requests made by Park Commissioners, Park employees, or Police Department of jurisdiction.

Signature of Applicant/Senior Officer of Group _____

GENERAL INFORMATION and RULES

Fees are payable at time of application.

Electricity available in Main Park pavilion.

Restroom facilities provided at Main Park.

Refuse to be placed in containers provided.

No ground fires.

No motorized vehicles permitted in picnic area. **No vehicles on walking path.**

No alcoholic beverages or gambling permitted. No products or services, consumable or non-consumable, are to be advertised and/or sold to the public on Park District property.

No posters, signs, or other materials shall be displayed on Park District property without written approval of Executive Director.

Park District General Use Ordinance and Village Ordinances apply.

Parks close at dusk.

If available, Diamonds at Main Park may be reserved for an additional fee.

Inflatables require separate waiver and insurance.

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 DO NOT TYPE OR WRITE BELOW THIS LINE (for Park District use only)

\$ _____ RENTAL [] APPROVED BY _____

\$ _____ DEPOSIT [] DENIED DATE _____

_____ RECEIPTS

THIS PERMIT MUST BE PRESENTED FOR INSPECTION UPON DEMAND OR YOUR GROUP WILL BE REQUESTED TO LEAVE THE PARK.

[] RETURN DEPOSIT _____

[] DEPOSIT WITHHELD (\$ _____)