

**MOKENA COMMUNITY PARK DISTRICT  
REGULAR MEETING  
THE OAKS RECREATION & FITNESS CENTER  
10847 LaPORTE ROAD, MOKENA  
6:00 P.M.  
APRIL 23, 2019**

**1. CALL TO ORDER** (6:00 p.m.)

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**PRESENT:** *Commissioners Kevin Brogan, Dennis Bagdon, Jeffrey Apel, George McJimpsey; Mike Selep, Executive Director; Shawn Ziems, representing Supt. of Parks/ Facilities; Mary Beth Windberg, Supt. of Recreation; Rachel Bauer, Facility Manager, The Oaks Recreation & Fitness Center; Patti Parli, Supt. of Finance/HR; John M. O’Driscoll, Legal Counsel; and Carrie Coffelt, Recording Secretary*

**ALSO PRESENT:** *Mokena Residents*

**ABSENT:** *President Lana Graser; Commissioner Robert Lindbloom*  
President Lana Graser arrived at meeting 6:02 p.m.

**4. ADDITIONS, CORRECTIONS OR DELETIONS TO AGENDA** - None.

**5. COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

A. Comments from the Public - Andy Ventress: Congratulated the newly elected Commissioners. He inquired into the process of replacing Commissioner Olivieri and suggested appointment of Dave Finan, since he received many votes in the recent election.

**6. CONSENT AGENDA**

President Graser asked, “Does anyone have an item that you wish to remove from the Consent Agenda?” There were no replies.

- A. Approval of the March 26, 2019 Regular Board Meeting Minutes
- B. Approval of the March 26, 2019 Executive Session Meeting Minutes
- C. Approval of the March 31, 2019 Financial Report
- D. Approval of Payment of Bills Including Travel Reimbursement

The following payments are included in the Board Report.

Vendor	Description	Line Item	Amount
Eco Clean Maintenance, Inc	March 19 Custodial Service Recreation Center	14-51-417	\$1,515.00
		15-53-417	3,535.00
		check total	\$5,050.00
Amber Mechanical Contractors, Inc.	April 19 Service Contract HVAC – Recreation Center	14-51-417	\$560.25
		15-53-417	1,307.25
		check total	\$1,867.50
Andromeda technology Solutions	Maintenance Contract - Avaya Phone 4/1/19-9/30/19	01-50-411	\$1,110.00

Tressler, LLP	Legal, March 2019	01-50-451	\$1,410.00
		01-50-452	<u>765.00</u>
		check total	\$2,175.00
Civic Plus	CivicRec - Recreation Software Final Payment setup + 1 <sup>st</sup> year fee	12-54-494	\$17,250.00
Design Perspectives, Inc.	Hecht Park – Pickleball Bid Assistance 100%	12-54-494	\$250.00
G.L. Construction, Inc.	Maintenance Center – Gutter Soffit Repairs	01-51-412	\$1,472.00
		02-51-412	<u>2,208.00</u>
		check total	\$3,680.00
Scott Aerator Company, LLC	Hecht Park – New Pond Aerator	12-54-494	\$2,006.66

Submitted by: Patti Parli, CPRP, Supt. of Finance and HR

**Motion:** *Commissioner Brogan made a motion to approve Consent Agenda Items A, B, C and D. Commissioner McJimpsey seconded the motion.*

**President Graser:** *We have a motion and a second. Is there any discussion? None. Recording Secretary, can we please have a roll call vote?*

**Ayes:** (5) *Brogan, McJimpsey, Bagdon, Apel, Graser*

**Nays:** (0)

**Abstain:** (0)

**Absent:** (1) *Lindbloom*

**By a vote of 5 to 0 the motion passed.**

## 7. STAFF REPORTS

- A.** Executive Director - Mike Selep: We had a brief orientation with the three commissioners who will be starting at the May board meeting. We spoke a little bit about how the board operates. They are excited and will be sworn in at the next meeting.
- B.** Representing Supt. of Parks/Facilities - Shawn Ziems: It has been really wet. The soccer fields are laid out. Baseball fields are ready now. The farm is getting ready for season to start. We have expanded a little bit. We fixed the drainage and will be putting in about 300 trees. We will be putting them in the parks eventually.
- C.** Supt. of Recreation - Mary Beth Windberg: Our 2nd annual Chi town showdown 5K is Saturday, June 1st. There is a sign-up sheet to volunteer. Some of the foundation members will be assisting us as well.
- D.** Supt. of Finance/Human Resources - Patti Parli: We just had the training today on the new credit card program that we will be issuing to the staff. We will be having a staff meeting Thursday to distribute the cards. Next week is training with the staff on the use of the portal to get their expense reports in.
- E.** Facility Manager - Rachel Bauer: Our March personal training numbers were well above average. We had a personal training sale which was \$25 off 6 sessions and \$35 off of 12 sessions. We are very happy with the results and hope that these people will purchase training sessions in the future.

Commissioner Lindbloom arrived at meeting at 6:11 p.m.

## 8. ATTORNEY'S REPORT - None.

## 9. COMMITTEE REPORTS

- A.** Planning and Development Committee - Commissioner Bagdon: Mike, Jim, Commissioner Apel and I interviewed about 5 architectural firms for the maintenance garage facility. it went extremely well. One firm really stood out for all of us. Commissioner Apel: It was interesting how these firms presented. Mike Selep: We had a total of 9 firms submit proposals and we did 5 interviews. We realized that there was one that stood out. We are having them draft up a proposal and legal counsel is reviewing the same. As soon as that is done, we will present the same to the board.

## 10. BOARD BUSINESS

### A. Old Business

1. Pickleball Project Update - Mike Selep: We are working with D&J Landscaping. We put together a contract and had legal review the same. We are waiting for D&J Landscaping to sign the same. We went to Hecht Park and looked at the site. As soon as the contract is finalized, they will get the project started. We will have a completion date of early September.

### B. New Business

1. Approval of Registration and Travel Expense for IAPD Boot Camp in the amount of \$680

**Motion:** *Commissioner Brogan made a motion to approve Registration and Travel Expense for IAPD Boot Camp in the amount of \$680: Commissioner Lindbloom seconded the motion.*

**President Graser:** *We have a motion and a second. Is there any discussion? None. Recording Secretary, can we please have a roll call vote?*

**Ayes:** (6) *Brogan, Lindbloom, McJimpsey, Bagdon, Apel, Graser*

**Nays:** (0)

**Abstain:** (0)

**Absent:** (0)

***By a vote of 6 to 0 the motion passed.***

11. **FOR THE BOARD'S INFORMATION** - Mike Selep: A newspaper article from the Messenger covering the Daddy Daughter Ball. They had an article from the bunny breakfast too. Good coverage from special events. We had over 100 in attendance for the breakfast.

## 12. COMMISSIONERS' COMMENTS

**Commissioner McJimpsey:** Thank you to our excellent staff. It has been a pleasure working with you.

**Commissioner Lindbloom:** I apologize for being late.

**Commissioner Brogan:** The bunny breakfast was well received. My granddaughter enjoyed it. My daughter and son-in-law really enjoyed it. The daddy daughter ball is always great. I wish there was a grandpa and granddaughter ball. I want to thank the staff for all their hard work and the board for all that they do. Congratulations to the new commissioners!

**Commissioner Apel:** I want to say congratulations to the new commissioners and look forward to working with you all.

**Commissioner Bagdon:** I would like to thank Mr. Brogan and Mr. McJimpsey for their service for all that they have done and provided to the park district. I wish you the best. Kevin and I have been on the board a long time together and appreciate your friendship as well. George, I appreciate your service and what you have done for the park district so thank you. I wish you a lot of luck as well. I want to congratulate the candidates who will be on the board next month.

**President Graser:** I really enjoyed the total of 10 years on the board off and on. I think we have the most fantastic staff that any park district can have. Thank you very much for all you do. The board has been a joy to work with. Everybody has worked as a team and are doing a great job. Welcome to the new board members next month. Thank you for running and showing an interest. I know your hearts are in it and it will be a great board. The only thing wrong with it is that it is going to be all men. I will be popping in every now and then just to keep an eye on things. Thank you very much.

**13. EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2 (C) FOR THE PURPOSES OF:**

- A. Potential Claims and/or Litigation (11)
- B. Real Property (5-6)
- C. Personnel (1)
- D. Selection of a Person to Fill a Vacancy (3)
- E. Approval or Semi-Annual Review of Closed Meeting Minutes (21)

No executive session.

**14. ACTION OF ITEMS DISCUSSED IN EXECUTIVE SESSION (if necessary)**

**15. ADJOURNMENT**

***Motion: Commissioner Bagdon made a motion to adjourn (6:20 p.m.); Commissioner Brogan seconded the motion.***

***President Graser: We have a motion and a second. Is there any discussion? None. Recording Secretary, can we please have a roll call vote?***

***Ayes: (6) All in favor; Aye***

***Nays: (0)***

***Abstain: (0)***

***Absent: (0)***

***By a vote of 6 to 0 the motion passed.***

Respectfully submitted,

**Carrie Coffelt  
Recording Secretary**