

**MOKENA COMMUNITY PARK DISTRICT
REGULAR MEETING
MAIN PARK PROGRAM CENTER
10925 La PORTE ROAD, MOKENA
6:00 P.M.
MAY 28, 2019**

1. CALL TO ORDER (6:00 p.m.)

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: *President Lana Graser; Commissioners Kevin Brogan, Robert Lindbloom, Dennis Bagdon, Jeffrey Apel; Mike Selep, Executive Director; Jim Van Gennep, Supt. of Parks/Facilities; Mary Beth Windberg, Supt. of Recreation; Rachel Bauer, Facility Manager, The Oaks Recreation & Fitness Center; Patti Parli, Supt. of Finance/HR; John M. O'Driscoll, Legal Counsel; and Carrie Coffelt, Recording Secretary*

ALSO PRESENT: *Mokena Residents*

ABSENT: *Commissioner George McJimpsey*

4. ADDITIONS, CORRECTIONS OR DELETIONS TO AGENDA - None.

5. COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- A. Public Comments - President Graser - A moment of silence to recognize the tragic loss of 2 young boys who were struck by the Metra train. Jacob Manka (17 years old) and Charles Cooper, (15 years old); Dave Finan: I ran for commissioner. I have the experience for the vacant commissioner's position; Andy Ventress: Dave is the real deal guy for the vacant commissioner's position. Congratulations to the board.

6. CONSENT AGENDA

President Graser asked, "Does anyone have an item that you wish to remove from the Consent Agenda?" There were no replies.

- A. Approval of the April 23, 2019 Regular Board Meeting Minutes
- B. Approval of the April 30, 2019 Financial Report
- C. Approval of Payment of Bills Including Travel Reimbursement

The following payments are included in the Board Report.

Vendor	Description	Line Item	Amount
Eco Clean Maintenance, Inc	April 19 Custodial Service Recreation Center	14-51-417	\$1,515.00
		15-53-417	3,535.00
		check total	\$5,050.00
Eco Clean Maintenance, Inc	April 19 Custodial Service - Administration, Concession, and Program Ctr.	01-51-417	\$466.80
		02-51-417	1,089.20
		check total	\$1,556.00
Amber Mechanical Contractors, Inc.	May 19 Service Contract HVAC – Recreation Center	14-51-417	\$560.25
		15-53-417	1,307.25
		check total	\$1,867.50
Tressler, LLP	Legal, April 2019	01-50-451	\$1,981.50
		01-50-452	4,953.12
		check total	\$6,934.62

Cedar-Rustic Company	Administration Center – Parking Lot Fence	12-54-494	\$2,070.60
KK Stevens Publishing Company	10100 Summer Brochures	02-53-447	\$3,985.91
		14-53-447	1,727.23
		15-53-447	<u>664.32</u>
		check total	\$6,377.46
MB Financial Bank– Master Card	Multi Card Purchase Program Purchases 3/16-4/15/19	VARIOUS	\$533.42

All other payments in the Board Report are routine.

Submitted by: Patti Parli, CPRP, Supt. of Finance and HR

Motion: *Commissioner Brogan made a motion to approve Consent Agenda Items A, B and C. Commissioner Bagdon seconded the motion.*

President Graser: *We have a motion and a second. Is there any discussion? None. Recording Secretary, can we please have a roll call vote?*

Ayes: (5) *Brogan, Bagdon, Apel, Lindbloom, Graser*

Nays: (0)

Abstain: (0)

Absent: (1) *McJimpsey*

By a vote of 5 to 0 the motion passed.

7. STAFF REPORTS

- A.** Executive Director - Mike Selep: Mary Beth, Mike Gandy and I went down to Springfield for parks day at the Capitol. We met staff from other districts at this very successful event. Commissioners Bagdon and Apel as well as Bev Schickel and myself attended an Open House for the LWSRA sensory room on May 15th. It will be really successful. About 75% of their participants will use that room.
- B.** Supt. of Parks/Facilities - Jim Van Gennep: We have the 5k this weekend, at Main Park, in the parking lot. We are doing the best we can with the weather. I have a lot of concerns in town about the cutting of the grass. It has been so wet that the tractors will tear up the grass. I am working on bid specs for the Oaks parking lot. Hopefully late July or early August, the same will be done.
- C.** Supt. of Recreation - Mary Beth Windberg: We expanded the free music and movies in the park this summer. We will be having an event every Thursday night in June and July. We need volunteers to introduce the bands. Congratulations to Lana and Kevin.
- D.** Supt. of Finance/Human Resources - Patti Parli: Everything is going along pretty quickly. We will be doing the budget the majority of next month.
- E.** Facility Manager - Rachel Bauer: Today was supposed to be opening day of the splash pad. Hopefully tomorrow. I look forward to the new registration software to help with attendance recording.

8. ATTORNEY'S REPORT - No report, but I would like to say congratulations to the upcoming board members and those who are stepping down. Thank you for your service.

9. COMMITTEE REPORTS -None.

10. BOARD BUSINESS

A. Old Business

- 1. Approval of Agreement with Robert Juris & Associates to Provide Architectural Services for the Maintenance Facility Renovation Project in the Amount of \$54,850.00

Motion: *Commissioner Brogan made a motion to approve an Agreement with Robert Juris & Associates to Provide Architectural Services for the Maintenance Facility Renovation Project in the amount of \$54, 850.00; Commissioner Lindbloom seconded the motion.*

President Graser: *We have a motion and a second. Is there any discussion? None.
Recording Secretary, can we please have a roll call vote?*

Ayes: (5) *Brogan, Lindbloom, Bagdon, Apel, Graser*
Nays: (0)
Abstain: (0)
Absent: (1) *McJimpsey*

By a vote of 5 to 0 the motion passed.

B. New Business

1. Approval of Agreement with Design Perspectives to Provide Site Civil, Survey and Landscape Architectural Services for the Maintenance Facility Renovation Project in the Amount of \$28,000.00.

Motion: *Commissioner Brogan made a motion to approve an Agreement with Design Perspectives to provide site civil, survey and landscape architectural services for the Maintenance Facility Renovation Project in the amount of \$28,000.00; Commissioner Bagdon seconded the motion.*

President Graser: *We have a motion and a second. Is there any discussion? Commissioner Bagdon - I am going to assume that the attorney reviewed the same. Yes.
Recording Secretary, can we please have a roll call vote?*

Ayes: (5) *Brogan, Bagdon, Lindbloom, Apel, Graser*
Nays: (0)
Abstain: (0)
Absent: (1) *McJimpsey*

By a vote of 5 to 0 the motion passed.

2. Approval of Registration and Travel Expense for IPRA Professional Development School in the amount of \$3,140.00

Motion: *Commissioner Brogan made a motion to approve Registration and Travel Expense for the IPRA Professional Development School in the amount of \$3,140.00; Commissioner Lindbloom seconded the motion.*

President Graser: *We have a motion and a second. Is there any discussion? None.
Recording Secretary, can we please have a roll call vote?*

Ayes: (5) *Brogan, Lindbloom, Bagdon, Apel, Graser*
Nays: (0)
Abstain: (0)
Absent: (1) *McJimpsey*

By a vote of 5 to 0 the motion passed.

3. Recognition of Outgoing Commissioners: Kevin Brogan, Lana Graser and George McJimpsey. Plaques were presented to President Graser and Commissioner Brogan for years of service. A letter was read that was sent by Peter Murphy, President and CEO of the Illinois Association of Park Districts, thanking Commissioner Brogan for 24 years of service exceptional service. Plaque will be delivered to Commissioner McJimpsey for 8 years of service.

4. Introduction of Newly Elected Commissioners: Tim Ozinga, Mike Gandy and Steve Jacobson
5. Administer Oath of Office to Elected Park Board Commissioners: Dennis Bagdon, Tim Ozinga, Mike Gandy and Steve Jacobson
6. Election of Board Officers

Motion: *President Apel made a motion to approve the following slate of candidates for board officers: Commissioner Apel as President, Commissioner Bagdon as Vice President, Commissioner Ozinga as Secretary, Commissioner Lindbloom as Treasurer and Commissioners Gandy and Jacobson as Commissioners; Commissioner Bagdon seconded the motion.*

President Graser: *We have a motion and a second. Is there any discussion? None. Recording Secretary, can we please have a roll call vote?*

Ayes: (6) *Apel, Bagdon, Ozinga, Jacobson, Lindbloom, Gandy*

Nays: (0)

Abstain: (0)

Absent: (0)

By a vote of 6 to 0 the motion passed.

7. Board Committee Appointments for 2019-2020 - Planning and Development: Steve Jacobson and Tim Ozinga; Personnel: Jeff Apel and Mike Gandy; Finance Committee: Bob Lindbloom; Policy Development: Dennis Bagdon

11. FOR THE BOARD'S INFORMATION - Mike Selep: We do have refreshments after the meeting.

12. COMMISSIONERS' COMMENTS

Commissioner Apel: I like to thank Kevin and Lana. I look forward to working with the new board. Thanks to the families for attending. Thank you to the staff.

Commissioner Ozinga: No comments.

Commissioner Bagdon: Thanks to Lana and Kevin. Best of Luck. I want to welcome the new commissioners. I think we will have a very good board.

Commissioner Lindbloom: Welcome to the new commissioners. Special thanks to Lana and Kevin for all that you have done.

Commissioner Gandy: I want to thank Lana and Kevin and appreciate everything you have done. I look forward to working with the board.

Commissioner Jacobson: No comments.

Motion: *President Apel made a motion to go into Executive Session for the purpose of selection of a person to fill a vacancy; Commissioner Bagdon seconded the motion.*

President Graser: *We have a motion and a second. Is there any discussion? None. Recording Secretary, can we please have a roll call vote?*

Ayes: (6) *Apel, Bagdon, Ozinga, Jacobson, Lindbloom, Gandy*

Nays: (0)

Abstain: (0)

Absent: (0)

By a vote of 6 to 0 the motion passed.

At 6:40 p.m. the Board of Commissioners entered into Executive Session

13. EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2 (C) FOR THE PURPOSES OF:

- A. Potential Claims and/or Litigation (11)
- B. Real Property (5-6)
- C. Personnel (1)
- D. Selection of a Person to Fill a Vacancy (3)
- E. Approval or Semi-Annual Review of Closed Meeting Minutes (21)

At 6:47 p.m. the Board of Commissioners returned from Executive Session.

14. ACTION OF ITEMS DISCUSSED IN EXECUTIVE SESSION (if necessary) None.

15. ADJOURNMENT

Motion: President Apel made a motion to adjourn (6:48 p.m.); Commissioner Bagdon seconded the motion.

President Apel: We have a motion and a second. Is there any discussion? None. Recording Secretary, can we please have a roll call vote?

Ayes: (6) All in favor; Aye

Nays: (0)

Abstain: (0)

Absent: (0)

By a vote of 6 to 0 the motion passed.

Respectfully Submitted,

Carrie Coffelt
Recording Secretary